

Overview

Introduction

Plan Only Fund Members were created in CalPlan and HCP to provide planners with the ability to enter high-level or summary plan values at the fund type or fund “bucket” and to simplify the planning and comparison of plan values to actuals.

When creating their plans for Operating Budgets and Forecasts, planners will have the flexibility to do all of their planning in the 5 **Plan Only Fund Types**.

When reviewing Actual data in CalRptg, all of the individual BFS funds (30K+) are visible and mapped to their corresponding Plan Only Fund Types in CalPlanning. Finance members can reference the [BFS to CalPlan Fund Map Table](#) job aid available on the calplanning.berkeley.edu website to identify which of the 30K+ individual funds rollup into the 5 Plan Only Fund Types.

Content Overview

The job aid defines and lists the five fund types available for planning in CalPlan and HCP.

Security Access

CalPlanning users with reporting access can view the Plan Only Fund Members in CalRptg (*CR###*) reports, and planners will be able to plan to the high and medium level Plan Only Fund Members in CalPlan and Human Capital Planning (HCP).

Questions

If you have any questions, please email calplanhelp@berkeley.edu or calplanning@berkeley.edu

Plans are created in CalPlanning at the Current Fund major fund group, which captures the financial activity and balances associated with the campus' annual operations. Non-Current Funds including Agency, Loan, Reserve and Plant Capital Project Funds are not planned in CalPlanning. Within Current Funds there are Unrestricted and Restricted fund types.

- **UNRESTRICTED:** Available for any campus purpose without external limitations or stipulations. May be used for any legal and reasonable purpose, following established policies and procedures, in order to carry out the primary mission of the campus. **Designated Funds** have internal restrictions on their use that are imposed by the Board of Regents or the UC Office of the President (UCOP).
- **RESTRICTED:** Have specific, external constraints on how these funds may be expended or used. External restrictions come from donors, funding agencies, or others providing funds.

FUND TYPE	UNRESTRICTED		RESTRICTED		
	UNRESTRICTED	DESIGNATED	RESTRICTED GIFT	RESTRICTED ENDOWMENTS AND FFE's	CONTRACTS AND GRANTS
Plan Only Fund Types (5)	Unrestricted – Plan	Designated – Plan*	Restricted Gifts – Plan	Restricted Endowments and FFEs – Plan	Contracts and Grants – Plan

*Also includes "Restricted" Special State Appropriation Funds (18000-18199).