**Overview**

**Introduction**

*Plan Only Fund Members* were created in CalPlan and HCP to provide planners with the ability to enter high-level or summary plan values at the fund type or fund “bucket” and to simplify the planning and comparison of plan values to actuals.

When creating their plans for Operating Budgets and Forecasts, planners will have the flexibility to do all of their planning in the 5 *Plan Only Fund Types*.

When reviewing Actual data in CalRptg, all of the individual BFS funds (30K+) are visible and mapped to their corresponding Plan Only Fund Types in CalPlanning. Finance members can reference the *BFS to CalPlan Fund Map Table* job aid available on the *calplanning.berkeley.edu* website to identify which of the 30K+ individual funds rollup into the 5 Plan Only Fund Types.

**Content Overview**
The job aid defines and lists the five fund types available for planning in CalPlan and HCP.

**Security Access**
CalPlanning users with reporting access can view the Plan Only Fund Members in CalRptg (*CR###*) reports, and planners will be able to plan to the high and medium level Plan Only Fund Members in CalPlan and Human Capital Planning (HCP).

**Questions**
If you have any questions, please email *calplanhelp@berkeley.edu* or *calplanning@berkeley.edu*
Plans are created in CalPlanning at the Current Fund major fund group, which captures the financial activity and balances associated with the campus' annual operations. Non-Current Funds including Agency, Loan, Reserve and Plant Capital Project Funds are not planned in CalPlanning. Within Current Funds there are Unrestricted and Restricted fund types.

- **UNRESTRICTED**: Available for any campus purpose without external limitations or stipulations. May be used for any legal and reasonable purpose, following established policies and procedures, in order to carry out the primary mission of the campus. Designated Funds have internal restrictions on their use that are imposed by the Board of Regents or the UC Office of the President (UCOP).

- **RESTRICTED**: Have specific, external constraints on how these funds may be expended or used. External restrictions come from donors, funding agencies, or others providing funds.

<table>
<thead>
<tr>
<th>FUND TYPE</th>
<th>UNRESTRICTED</th>
<th>RESTRICTED</th>
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<tbody>
<tr>
<td></td>
<td>UNRESTRICTED</td>
<td>DESIGNATED</td>
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*Also includes “Restricted” Special State Appropriation Funds (18000-18199).