Overview

One of the user requested enhancements for the FY2014-15 Budget cycle was to provide CalPlanning users with the ability to select when to run a report in dollars, thousands, and millions. The ability to scale reports provides flexibility when reviewing financial data at different levels of an organization. Users can use the Time Series dimension in CalRptg to select how to scale the data.

Important Notes:
- CalRptg Reports are no longer hard coded in thousands, this must now be selected by the user
- Time Series is not available in CalPlan reports

How to run a CalRptg Report ‘in Millions’

To run a CalRptg report ‘in Millions’ you need to select the Time Series Member Option from the report Point of View (POV).

Note: The Time Series member is only available in CalRptg and does not exist in CalPlan.

1. Open a CalRptg report.
2. Enter the needed report POV for all Dimensions. For Time Series, left click on the Select... button.
3. Note that your previous selection will be remembered in the POV settings.
4. Note that running the report with the Time Series dimension set to either Time_Series or Periodic displays the report in whole dollars.

5. Expand the Time Series options and select the member TS_InMillions or InMill, then select OK.
6. Select **OK** again to accept the report POV and run the report.

7. The report will now be displayed ‘in Millions’.
8. Alternatively, the Time Series dimension can also be used to run report ‘in Thousands' by selecting the member **TS_InThousands** or **InThou**.

9. End of procedure